



WCDSB International Education Refund Policy

(Revised February 2025)

Who is Not Eligible for Refund?

NO refunds will be granted in the following circumstances:

- If the Study Permit is denied by Immigration, Refugees and Citizenship Canada (IRCC) due to missing documents or incomplete paperwork
- If the student chooses to withdraw for any reason after a Study Permit has been granted using the official Letter of Acceptance
- After commencement of studies
- If the student does not follow the International Student Participation Agreement and is asked to leave the school
- In the event of a labour disruption, inclement weather or other issues beyond the control of the Board
- If the student or parent changes immigration status during the academic year (e.g. September – end of August), no refund will be granted. Similarly, students who become Permanent Residents during the academic year after tuition is paid, will not be eligible for a refund.

Who is Eligible for Refund?

A refund will be provided if the student is unable to obtain a Study Permit from Immigration, Refugees and Citizenship Canada (IRCC). Please allow 3-5 weeks for processing approved refunds.

To obtain a refund, the parent/custodian must provide the following within 60 days from the issue date of the letter of refusal from IRCC:

- A copy of the letter of rejection from the Canadian Embassy
- A copy of the WCDSB tuition receipt
- A letter that is written and signed by a parent asking for a refund.

The policy will take effect on September 1, 2025.

