



WCDSB International Education Refund Policy

(Revised March 2026)

Who is Not Eligible for Refund?

NO refunds will be granted in the following circumstances:

- **If the Study Permit is denied by Immigration, Refugees and Citizenship Canada (IRCC) due to missing documents or incomplete paperwork**
- **If the student chooses to withdraw for any reason after a Study Permit has been granted using the official Letter of Acceptance**
- **After commencement of studies**
- **If the student does not follow the International Student Participation Agreement and is asked to leave the school**
- **In the event of a labour disruption, inclement weather or other issues beyond the control of the Board**
- **If the student or parent changes immigration status during the academic year (e.g. September – end of August), no refund will be granted. Students who become Permanent Residents after tuition is paid will not be eligible for a refund.**

Who is Eligible for Refund?

A refund will be provided if the student is unable to obtain a Study Permit from Immigration, Refugees and Citizenship Canada (IRCC). Please allow 3-5 weeks for processing approved refunds.

To obtain a refund, the parent/custodian must provide the following within 60 days from the issue date of the letter of refusal from IRCC:

- **A copy of the letter of rejection from the Canadian Embassy**
- **A copy of the WCDSB tuition receipt**
- **A letter that is written and signed by a parent asking for a refund.**

Refund Processing Fee

- **No fee will be charged for refunds due to a visa rejection.**
- **For all other refund requests, a processing fee of \$195 will be applied.**

The policy will take effect on September 1, 2026.

